

TITLE: PERSONAL ELECTRONIC
COMMUNICATION DEVICES

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<p>3. Authority Pol. 815</p>	<p>Personal Electronic Communication Devices - are Electronic Communication Devices that are owned by the student or employee.</p> <p>The Board permits the use of Personal Electronic Communication Devices by district students and employees during the school day in district buildings, on district property, and while students are attending district-sponsored activities during regular school hours when in compliance with this policy, other district policies, regulations, rules, and procedures, and so long as such use does not interfere with the students' education requirements, students' or employees' responsibilities/duties and performance, the rights and education of others, and the operation and services of the district.</p> <p>Building level administrators, in consultation with the Superintendent and in compliance with this policy, other district policies, regulations, rules, and procedures, are authorized to determine the extent of the use of Personal Electronic Communication Devices within their schools, on the school property and while students are attending that school's sponsored activities during regular school hours. For example, the use of Personal Electronic Communication Devices at the elementary grade level may be different than that at the middle school, and/or high school grade levels.</p> <p>The district shall have the right to restrict Personal Electronic Communication Devices during school evacuations or emergencies, as necessary, for the safety and security of all individuals.</p> <p>The district shall not be liable for the theft, loss, damage, misuse or unauthorized use of any Personal Electronic Communication Devices brought to school by a student or employee. Students and employees are personally and solely responsible for the security of their Personal Electronic Communication Devices brought to school, school events or district property.</p> <p>If Personal Electronic Communication Devices are loaned to or borrowed and/or misused by non-owners, the owners of the Personal Electronic Communication Devices are jointly responsible with the non-owner for the misuse and/or violation of district policy, regulation, rules, or procedures.</p>
<p>4. Delegation of Responsibility</p>	<p>The Superintendent is granted the authority to create and enforce regulations, rules, procedures, and forms to accompany this policy. Building administrators are authorized and required to enforce this policy and any administrative regulations under this policy.</p>

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<p>5. Guidelines Pol. 218, 237, 317, 417, 517, 815</p> <p>Pol. 122, 123</p>	<p>Students and employees must comply with this policy, other relevant district policies, regulations, rules, and procedures. Students must comply with the guidelines set by the classroom teacher and/or district and building officials for the use of Personal Electronic Communication Devices. Students and employees will be held responsible for their conduct in their use of the Devices.</p> <p>Any and all use of electronic devices is subject to the restrictions, monitoring, guidelines, and prohibitions of the Acceptable Use of Internet, Computers and Network Resources Policy. Violations of this policy shall result in disciplinary action and may result in confiscation of the electronic device.</p> <p>Use of electronic devices pursuant to this policy is a privilege, not a right, unless otherwise required by legal exception stated below. Abuse of this policy will result in discontinuation of electronic device privileges as determined by the administration.</p> <ol style="list-style-type: none">1. In accordance with this policy, Personal Electronic Communication Devices <i>may be used</i> in authorized areas as determined by school administration as follows:<ol style="list-style-type: none">a. For educational or instructional purposes.b. Before or after school, in the cafeteria at lunchtime, in the hallways during the passing of classes, on a district bus if authorized by the bus driver, and in the library and a study hall if authorized by the teacher.c. When the educational, safety, emergency, medical, or security use of Personal Electronic Communication Devices by the student is approved by the building principal or designee or the student's IEP team. In such cases, the student's use must be supervised by a district professional. <p>Electronic devices shall not be used in any way that disrupts or detracts from the education and work environment. The Board permits the use of electronic devices for educational and operational purposes. The Board further permits electronic devices for non-disruptive use during non-instructional and nonoperational times in locations designated by the administration. The use of electronic devices during school-related activities may be permitted in accordance with guidelines established by the district.</p>
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	<p>2. In accordance with this policy, Personal Electronic Communication Devices <i>may not be used</i> in authorized areas or as determined by the school administration within their schools, on school property, and while attending that school's sponsored activities as follows:</p> <ul style="list-style-type: none">a. Student and employees are prohibited from connecting Personal Electronic Communication Devices to the district-owned network or other district-owned devices, via a hard-wired connection. Any permissible access to the district-owned network by Personal Electronic Communications Devices is available only through a wireless connection.b. Students and employees are prohibited from attaching a non-district- owned wireless access point, wireless router, or wireless bridge to the district-owned network.c. Students and employees are prohibited from establishing a "mobile hotspot" or otherwise permitting other users to use their Personal Electronic Communications Device as a technological means to gain access to the Internet resources or websites. Students and employees are prohibited from using a logged in Personal Electronic Communication Device that belongs to another student or employee and from using a student's or employee's network username and password that is not their own to gain access to the Internet resources or websites.d. The Board prohibits the unauthorized audio or video recording of another person during the school day, unless directed by a teacher to do so as part of an educational assignment. Students shall not use Personal Electronic Communication Devices to bully, harass or threaten another person in violation of school district policies and rules.e. Student use of Personal Electronic Communication Devices in the classroom is at the sole discretion of the classroom teacher and may be prohibited by the teacher. Building administrators and teachers may also prohibit the use of Personal Electronic Communication Devices in classrooms and common areas of the school if they are determined to be disruptive to the education process.f. The Board strictly prohibits possession by students on school grounds, at district-sponsored activities and on buses, or other vehicles provided by the district, any non-district-owned laser pointers, or laser pointer attachments, and any Personal Electronic Communication Devices that are hazardous or harmful to students, employees, and the district. These include, but are not
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	<p>limited to, devices that control/interfere with the operation of the buildings' systems, facilities and infrastructure, or network. No exception or permission may be authorized by the principal or designee, or anyone, for the student to possess or use such devices.</p> <ul style="list-style-type: none"> g. Student use of Personal Electronic Communication Devices during tests, examinations, and/or assessments, unless the teacher authorizes such use. When Personal Electronic Communication Devices are not permitted to be used during tests, examinations, and/or assessments they must be stored in closed items such as pocketbooks and book bags, and may not be visible or turned on. For example, they may not be placed on the desktop, table or on an individual's lap. h. Students and employees are prohibited from using Personal Electronic Communication Devices to engage in unethical conduct and/or to engage in actions which threaten academic integrity. i. Students and staff may not use Personal Electronic Communication Devices (while on school district property or attending school-sponsored activities) to gain access and/or view Internet resources or websites that are blocked by the district's content filter. Examples include, but are not limited to, social media sites and "inappropriate matter" as defined in the district's Acceptable Use Policy. Although many Personal Communication Devices provide 3G/4G/mobile broadband connections to the Internet, students' and staff use of such connections to access Internet resources or websites which are blocked by the district network are prohibited. Although prohibited by this policy, there are no district technology measures available to block such access. j. Students and employees shall not invade the privacy rights of any student or employee, violate the rights of any student or staff member, or harass, threaten, intimidate, bully or cyber-bully any student, employee or guest, or promote or engage in violence. Actions include, but are not limited to, taking an individual's photo without consent, recording an individual's voice or image without consent, or storing/accessing personal and/or academic information/data without consent. k. Students and employees are prohibited from using Personal Electronic Communication Devices in locker rooms, bathrooms, dressing rooms, and swimming pool changing areas.
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	<ol style="list-style-type: none"> 1. The Board prohibits the taking, storing, disseminating, transferring, viewing, or sharing of obscene, pornographic, lewd, or otherwise illegal images or photographs, whether by electronic data transfer or other means, including but not limited to texting and e-mailing, as such acts may be a crime under state and/or federal law. m. Students and employees are prohibited from using Personal Electronic Communication Devices to disrupt the educational and learning environment. 3. Personal Electronic Communication Devices that violate this Policy, other relevant district policies, regulations, rules, and procedures shall not be permitted. Building principals and teachers are authorized to confiscate a student's personal electronic device when used in violation of this policy. All confiscated personal electronic devices shall be delivered to the building principal's office as soon as practical. If the policy violation does not constitute a crime, the device will be available in the principal's office for return to the student at the end of the school day. 4. If school officials have reasonable suspicion that this policy, other relevant district policies, regulations, rules, procedures, and laws are violated by the student's use of Personal Electronic Communication Devices and that the use of these devices materially and substantially disrupt the school's atmosphere, the devices may be <i>lawfully searched in accordance with the law</i>, and/or the Personal Electronic Communication Devices will be turned over to law enforcement, when warranted. Because such violations may constitute a crime under local, state, and/or federal law, the district will report such conduct to the appropriate law enforcement agencies. When legally required and/or when in the interest of the student, the student's parent/guardian shall be notified. 5. Students and employees should have no expectation of privacy when using the district's wireless network or other service(s). In addition, students and staff should have no expectation of privacy when they use Personal Electronic Communication Devices on the district's wireless or other service(s). 6. If a Personal Electronic Communication Device is suspected of being stolen, it shall be turned over to law enforcement. 7. Disciplinary consequences shall be in accordance with the district's policies, regulations, rules, and procedures, including, but not limited to Student Discipline; Acceptable Use of Internet, Computers and Network Resources; Bullying/Cyberbullying; Unlawful Harassment, and other policies. Students will be prohibited on a per student basis from bringing their Personal
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<p>SC 1317.1</p>	<p>Electronic Communication Devices to school as a result of the violations of this policy. Violations of this policy by a student shall result in disciplinary action as set forth in Policy 218: Student Discipline.</p> <ol style="list-style-type: none"> 8. School district Information Technology (IT) support staff members are not permitted to perform work on or configure Personal Electronic Communication Devices. <ol style="list-style-type: none"> a. IT support staff members may provide general guidelines on how to wirelessly connect to the district network in accordance with the guidelines in this policy. b. IT support staff members may assist in lawful investigation of a Personal Electronic Communication Device only when directed by a school district administrator who is responsible for determining the legality of the search. c. IT support staff will assign a lower priority to supporting Personal Electronic Communication Devices versus district-owned and supported network resources. If Personal Electronic Communication Devices are found to adversely impact performance of the district-owned network, access to the network by those devices may be disabled. 9. Any authorized wireless access to the district-owned network by Personal Electronic Communication Devices will be subject to content filtering and may have a higher level of security measures applied to the connection than would otherwise be the case with a similar district-owned device. 10. Employees may not use Personal Electronic Communication Devices in such a way that would detract from performance of their normal work duties. 11. Staff members may not store any education records related to students (as defined in School Board Policy 216: Student Records) on their Personal Electronic Communication Devices. 12. Violations of this Policy must be reported to a school district administrator. <p><u>Legal Exceptions</u></p> <p>The building administrator may grant approval for possession and use of an electronic device by a student for the following reasons:</p> <ol style="list-style-type: none"> 1. Health, safety or emergency reasons.
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<p>Pol. 113</p>	<ol style="list-style-type: none">2. An individualized education program (IEP), gifted individualized education plan (GIEP), or Chapter 15 Service Agreement.3. Individual is a member of a volunteer fire company, ambulance, or rescue squad.4. Individual has a need due to the medical condition of an immediate family member.5. Other reasons determined appropriate by the building administrator. <p>References:</p> <p>School Code – 24 P.S. 510, 1303.1, 1317.1</p> <p>Federal Wiretapping and Electronic Surveillance Act – 18 U.S.C. Sec. 2510 et seq.</p> <p>Pennsylvania Wiretapping and Electronic Surveillance Act – 18 Pa. C.S.A. Sec. 5703</p> <p>Internet Safety – 47 U.S. Sec. 254</p> <p>Child Internet Protection Act – 24 P.S. Sec. 4601 et seq.</p> <p>Board Policy – 113, 122, 123, 218, 237, 317, 417, 517, 815</p>
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