

Sapphire Community Portal – User Account Preferences

To Access User Account Preferences Click on your student's name:



Select Account Settings General to include email for Notifications and to Change Password

Click Save to apply changes

ACCOUNT SETTINGS

General

Notifications

Account Settings - General

First Name: John

Last Name: Smith

Email:

Password: [Click to Change Password](#)

Last Changed: 02/18/2011 12:01 PM

Save

Select Account Settings Notifications to receive notifications for District/School Announcements and student/class reports

Click Save to apply changes

ACCOUNT SETTINGS

General

Notifications

Account Settings - Notifications

Receive Notifications for the Following:

	Email
District/School Announcements	<input checked="" type="checkbox"/>
Student/Class Reports	<input checked="" type="checkbox"/>

Save